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| Functional Title | : Health and Nutrition System Officer (HNSO) |
| Responsibility Level | : Officer |
| Department | : Program Development and Delivery |
| Project | : Nurture Every Future- Poshan |
| Work Station | : Mugu |
| Incumbent's Name | : Vacant |
| Supervisor/Principal Evaluator | : Specialist: Health System Strengthening |

BACKGROUND

CARE Nepal is a not-for profit organization that works across the spectrum of humanitarian action and long-term development programs to address gender-based violence, women and girls' leadership and voice, inclusive governance, sexual & reproductive health, livelihoods, food and nutrition security, disaster risk reduction, and climate change. It draws on its global experience to address the underlying causes of poverty and social injustice, with a distinct focus on the most marginalized and vulnerable women and adolescent girls. It works in partnerships with state agencies, donors, NGOs, civil society organizations, research institutes, private sectors, and closely collaborates with community members. It currently has presence in all seven provinces of Nepal.

The Nurture Every Future- Poshan is being implemented in Sudurpaschim, Karnali, Lumbini, and Madhesh Provinces, targeting nine districts with high rates of malnutrition and poor health and nutrition outcomes. The Nurture Every Future - Poshan aims to improve the wellbeing of children and their mothers in targeted districts of Nepal. The interventions aim to strengthen the capacity for health and nutrition services, improve care and feeding practices; increase household food security; promote food safety and hygiene; and promote women's empowerment and leadership.

JOB SUMMARY:

Reporting to the Health Systems Strengthening Specialist (HSSS), The incumbent will be responsible for providing technical support to the district project and partner team in the process of planning, implementation, monitoring, evaluation, and advocacy of Nurture Every Future - Poshan's health and nutrition approaches and activities under the health system strengthening component. This Position will be closely working with the provincial technical team including health, food and nutrition and water sanitation and hygiene (WASH), and GESI in designing packages and implementing multisectoral nutrition programs and health system strengthening activities at local and district level.

The employee shall fully comply with CARE policies and procedures and should be accountable for it.

The HNSO duties and responsibilities will include, but are not limited to:

KEY RESPONSIBILITIES AND ACTIVITIES:

- Work with the project's provincial team and technical specialists to support district partners in implementing multisectoral nutrition interventions and support strengthening quality nutrition services delivery at municipal levels.
- Support local health systems to plan and manage effective services, focusing on health and nutrition policy, strategic planning, and equitable health and nutrition service delivery.



- Provide technical mentoring to partner staff to ensure effective and efficient implementation of health system activities.
- Support and facilitate district and municipal annual reviews, advocacy for data driven planning process and resource leverage for better nutrition outcomes.
- Support on implementation of health system, food and nutrition, GESI, SBCC, and WASH, including evidence use interventions.
- Ensure achievement of expected outcomes and quality assurance for health and nutrition systems strengthening and governance.
- Advocate for local policies integrating maternal and child nutrition into the health system.
- Support SBCC and community mobilization to improve health and nutrition behaviors.
- Engage with local governments to influence and implement health and nutrition policy and align with international nutrition best practices.
- Analyze health and nutrition systems interventions and database to strengthen GESI and better serve women, the poor, Dalit and excluded groups.

STAKEHOLDER ENGAGEMENT:

- Collaborate with key stakeholders, including government stakeholders on health, nutrition, food, WASH, women and children, social behavior change, and NGOs, and community-based organizations, for effective program delivery, resource leverage, technical assistance, avoid duplication and ensure quality standard maintained.
- Build and maintain strong partnerships with local government to facilitate effective implementation of health system strengthening activities.
- Support the district and local health system in development and implementation of capacity-building programs for health workers, focusing on multisectoral nutrition, to enhance their knowledge and skills.

CAPACITY BUILDING

- Develop capacity development plans for partners, local government, relevant stakeholders, and communities and execute them.
- Support partner organizations to prepare agriculture development and nutrition behavior change related training plans, curriculum, training materials and training reports.
- Engagement and support capacity enhancement of different committees and other relevant platforms at different levels.

MONITORING AND EVALUATION:

- Support project monitoring and evaluation team to implement monitoring and evaluation mechanisms to track the progress on project interventions and monthly reporting
- Ensure the timely reporting and data management in Care Nepal Information management System.

DOCUMENTATION AND REPORTING:

- Ensure accurate and timely submission of all required technical reporting and deliverables of the project.
- Document best practices and lessons learned for future reference, evidence based advocacy, and wider dissemination.



UPHOLDING CARE’s CORE VALUES AND ESURING ITS PRINCIPLES

- Link and demonstrate CARE Nepal's core values, programming principles, strategic objects, gender equity, diversity and inclusion in programming and behaviors.
- Comply and exercise organizational values and culture.
- Help to promote rights and good governance.
- Responsible for gender responsive behavior in all actions and decisions
- Safety and Security is everyone’s responsibility within CI through full compliance and accountability (as per Principle –ii of the CARE International Safety & Security Principles).

SAFEGUARDING RESPONSIBILITES

- Uphold CARE’s Safeguarding Policy and Safeguarding Code of Conduct.
- Must read the Safeguarding Policy and either sign the Safeguarding Code of Conduct or sign a Code of Conduct that is consistent with or references this policy and Safeguarding Code of Conduct.

EDUCATIONS AND QUALIFICATIONS:

- Bachelor’s degree preferably bachelor’s degree in public health, nursing or related field
- Minimum of 3 years of experience working in nutrition, with a focus on maternal and child health and nutrition.
- Experience in project implementation and health systems strengthening in Nepal.
- Strong understanding of Nepal's health system and policies related to maternal and child nutrition.
- Excellent communication and interpersonal skills, with the ability to work effectively with diverse stakeholders.
- Fluency in English and Nepali languages.
- Ability to independently plan and execute complex tasks while addressing daily management details and remaining organized and focused on long-term deadlines and strategy.
- Willingness to work at district level, with at least 50% field visits in hill and mountain municipalities.

Approved by: Date:

Agreed by:Date: