



<b>Functional Title:</b>	<b>Manager – Nutrition</b>
<b>Responsibility/Grade:</b>	<b>Manager</b>
<b>Department/Project/PN:</b>	<b>Poshan</b>
<b>Workstation:</b>	<b>Central Office, Kathmandu</b>
<b>Incumbent's Name:</b>	<b>TBD</b>
<b>Supervisor/Principal Evaluator:</b>	<b>Program Lead POSHAN</b>

## BACKGROUND

CARE Nepal is a non-for-profit organization that works across the spectrum of humanitarian action and long-term development programs to address gender-based violence, women and girls' leadership and voice, inclusive governance, sexual & reproductive health, livelihoods, food and nutrition security, disaster risk reduction, and climate change. It brings on its global experience to address the underlying causes of poverty and social injustice, with a distinct focus on the most marginalized and vulnerable women and adolescent girls. It works in partnerships with government, donors, NGOs, civil society organizations, research institutes, private sectors, and closely collaborates with community members.

The POSHAN/ MCW in Nepal will be implemented in Sudurpaschim, Karnali, Lumbini, and Madhesh Provinces, targeting five districts with high rates of poverty, poor health and nutrition outcomes, and high rates of food and nutrition insecurity. The POSHAN/ MCW aims to improve the wellbeing of children and their mothers in targeted districts of Nepal. Activities aim to strengthen the health and nutrition system; improve care and feeding practices; provide nutrition education, enhance dietary diversity, increase household food security; promote food safety and hygiene; and women's empowerment and leadership for decision making. The POSHAN project is implemented in partnership with iDE and MAP International.

## Job Summary:

Reporting to the Team Leader, the Nutrition Manager will be responsible for planning, implementing, monitoring and providing technical backstopping to the project team and Government at all levels for Maternal and Child health Nutrition component of the POSHAN/MCW. The incumbent will work closely with the thematic leads (health, food security and livelihoods, WASH) at country office, and POSHAN/ MCWPP staffs at the federal and provincial level (Health System Strengthening Specialist, Food and Nutrition System Strengthening Specialist, GESI Specialist and WASH and SBCC Specialist) for effective implementation of program and technical excellence. The Nutrition Manager will be responsible for ensuring quality delivery of effective and innovative models and approaches for nutrition specific outcomes and link them with nutrition sensitive interventions for sustainability. The Nutrition Manager duties and responsibilities will include, but are not limited to:

## KEY RESPONSIBILITIES AND TASKS:

### 1. Program Management and Implementation, and Technical Assistance:

- In coordination with iDE Nepal, lead the overall design, implementation, and monitoring of nutrition-related interventions under the POSHAN/ MCW, ensuring they contribute to program objectives.
- Take lead in designing and ensuring quality implementation of the most effective multi-sectoral nutrition approaches, including linking appropriate nutrition-specific and nutrition sensitive approaches for achieving key outcomes.



- Lead and oversee the annual workplan and budget processes for nutrition, in consultation with the central and provincial project team, adapting it as necessary
- Coordinate with local, provincial, and federal health authorities to strengthen nutrition programs and policies.
- Review various Nutrition related program and policy documents and provide technical support to the project team for planning and implementation of Nutrition related activities
- Support the province and local level in development and implementation of capacity-building programs for health workers focusing on MCHN, to enhance their knowledge and skills
- Ensure an integrated way of working with POSHAN partners and local, provincial and municipal health authorities, through joint work planning, technical support, information sharing, monitoring and quality assurance activities, and alignment with government programs and policies.
- Review, design and implement community-based interventions and behavior change activities to improve maternal and child nutrition status.
- Support the team in assessing any needs for health equipment and supplies at the health facility level, and preparing and implementation of the procurement plan
- Develop and implement capacity building plans, training and guidance for project, government officials, community health workers, based on identified capacity gaps.
- Support local, provincial and federal health authorities on effective implementation of MSNP three and Nutrition Friendly Local Governance (NFLG) initiatives in the POSHAN/ MCW districts.
- Work with the CARE USA nutrition technical assistance team to ensure use, adaptation and documentation of program activities, learning and results.

## 2. Engagement with Stakeholders:

- Work closely with local, provincial and federal government units involved in maternal and child nutrition programs in the country to sustain nutrition specific interventions and create leverage for the project.
- Support the government stakeholders and communities to identify nutrition-related challenges and opportunities to address these challenges.
- Work closely with private sector actors and iDE to strengthen the supply chain of nutritious foods and related services, and to build demand for those services.
- Establish strong network with various themes, components and technical areas of the project and organization.
- Work closely with implementing partners, build their capacity, provide technical assistance on implementation of nutrition interventions, and maintaining effective coordination and collaboration among the partners.

## 3. Monitoring, Documentation, Dissemination and Reporting:

- Work closely with DMEAL team on planning, targeting and measurement of multi-sectoral nutrition activities and interventions
- Monitor the implementation of nutrition related interventions and training outcomes through visits with field/provincial offices, provincial health directorate, health facilities, communities, and other projects of CARE Nepal in the cluster/district.
- Coordination with program team from CARE, iDE, partners, stakeholders and communities for project activity implementation and its result.



- Provide programmatic feedback based on monitoring to partners and the relevant stakeholders, ensuring timely and relevant sharing and feedback to communities and government stakeholders, as well.
- Support monitoring and evaluation team to implement monitoring and evaluation mechanisms and track the impact of nutrition related interventions.
- Lead, coordinate with and ensure accurate and timely submission of all required technical reporting and deliverables for the nutrition and health systems strengthening component of the project.
- Document best practices and lessons learned for future reference and dissemination.

#### 4. Partnership and Coordination:

- Establish and maintain strong working relationships with national and subnational governments, civil society organizations, private sectors, and other relevant stakeholders engaged in health and nutrition.
- Attend the regular meetings of technical working groups at the Family Welfare Division and others, providing technical assistance for review of national guidelines and strategies related to Nutrition with specific focus on maternal and child health nutrition
- Facilitate communication with the concerned sectors, stakeholders, provinces, and districts on any changes in Maternal and Child Health Nutrition related plans, policies, strategies, guidelines at global, national, and local level with close coordination with central and province team.
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- Strengthen networking amongst government authorities, non-government stakeholders, private sectors, and communities.

#### 5. Policy Advocacy:

- Support local governments on effective policy formulation and their implementation for improving nutrition status in the communities.
- Advocate for effective implementation of existing policies and programs that support maternal and child nutrition at various levels of government.
- Actively contribute to development of policy briefs, position papers, and carrying out advocacy campaigns.
- Work with local, provincial and federal government to integrate program strategies into national nutrition plans and policies.
- Engage with relevant government bodies to influence policy changes and ensure alignment with international standards and best practices in maternal and child nutrition.

#### **Upholding CARE's Core Values and Ensuring its principles.**

- Link and demonstrate CARE Nepal's core values, programming principles, strategic objects, gender equity, diversity and inclusion in programming and behaviors.
- Comply and exercise organizational values and culture.
- Help to promote rights and good governance.
- Responsible for gender responsive behavior in all actions and decisions
- Conduct Safeguarding risk assessment of program and partners and prepare safeguarding activities in project activity plan to mitigate the risk identified.



- Hold regular staff meetings where safeguarding is part of the agenda and safeguarding issues are discussed and monitor the implementation of safeguarding in the team/ department.
- Establish Feedback and Accountability mechanism at program and partners level and follow up and address safeguarding issues promptly with the support from CO safeguarding focal points.
- Safety and Security is everyone’s responsibility within CI through full compliance and accountability (as per Principle –ii of the CARE International Safety & Security Principles)

**Qualifications:**

- Master’s degree in public health, nutrition, Nursing, Medicine or related field.
- Minimum 8 years’ experience in managing nutrition programs with I/NGOs and development organizations, with a focus on maternal and child nutrition.
- Proven experience of working with different tiers of government managing nutrition program.
- Familiar with Nepal’s Health System and structure, and program/policies related to maternal and child nutrition.
- Proven track record of program/project management, stakeholder coordination, and leadership skills.
- Ability to work effectively with diverse stakeholders, including government officials, I/NGOs, and community.
- Experience with social and behavior change and/or behavioral science for health or nutrition is preferred.
- Experience with nutrition-sensitive and food system approaches preferred.
- Experience with gender transformative approaches preferred.
- Ability to work under pressure.
- Strong analytical and problem-solving skills
- Willing to travel to field frequently
- Good communication and interpersonal skills, with proficiency in English (written, verbal).

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Agreed by: \_\_\_\_\_

Date: \_\_\_\_\_