



Functional Title	: Specialist – Food and Nutrition System
Responsibility Level	: Specialist
Department/Project/PN	: Mother Child Wellness Project
Work Station	: Birendranagar Surkhet
Incumbent's Name	: Vacant
Supervisor/Principal Evaluator	: TBD

Background

CARE Nepal is a not-for profit organization that works across the spectrum of humanitarian action and long-term development programs to address gender-based violence, women and girls' leadership and voice, inclusive governance, sexual & reproductive health, livelihoods, food and nutrition security, disaster risk reduction, and climate change. It draws on its global experience to address the underlying causes of poverty and social injustice, with a distinct focus on the most marginalized and vulnerable women and adolescent girls. It works in partnerships with state agencies, donors, NGOs, civil society organizations, research institutes, private sectors, and also closely collaborates with community members. It currently has presence in all seven provinces of Nepal.

The Mother and Child Wellbeing Partnership Program (MCWPP) in Nepal will be implemented in Sudurpaschim, Karnali, Lumbini, and Madhesh Provinces, targeting six districts with high rates of poverty, poor health and nutrition outcomes, and high rates of food and nutrition insecurity. The MCWPP aims to improve the wellbeing of children and their mothers in targeted districts of Nepal. Activities aim to strengthen the health system; improve care and feeding practices; increase household food security; promote food safety and hygiene; and promote women's empowerment and leadership.

JOB SUMMARY

Reporting to the Team Leader, the Food and Nutrition System Specialist (FNSS) will be responsible for planning, managing, and monitoring the implementation of Mother and Child Wellbeing Partnership Program (MCWPP) to support various food and nutrition system strengthening and governance activities at province, district, and municipal particularly focusing on multi sectoral nutrition. S/he will work closely with the Kathmandu-based thematic (food, livelihood and nutrition) leading to carrying out these responsibilities. The position is based in Surkhet, the provincial capital of Karnali Province. The FNSS specialist's duties and responsibilities will include, but are not limited to:



Major Responsibilities and Tasks:

Key Responsibilities

- Provide technical for the project's food and nutrition systems component
- Provide guiding support to design, plan and implement relevant nutrition sensitive agricultural activities along with nutrition behavior improvement session in order to improve dilatory diversity of nutrition vulnerable households.
- Develop required training and IEC materials to be used in community sensitization on improved nutrition and food system
- Coordinate with provincial food, nutrition and agriculture related platforms and government officials in order to move action in Multisector nutrition approach –. E, extend support to district health and nutrition officer and partner team to implement health and nutrition related interventions.
- Ensure that food and nutrition related interventions are well coordinated with other project components ie health system and WASH.
- Ensure activities are timely implemented achieving expected outcomes
- Advocate for policies that support the integration of maternal and child nutrition services within the broader food, health and nutrition system.
- Engage with relevant government bodies to influence policy changes and ensure alignment with international standards and best practices in food and maternal and child nutrition.
- Analyze the strengths and areas of improvement of the food and nutrition systems to address issues of women, poor and the excluded and enhance gender equality and social inclusion (GESI) integration.
- Assist partner team to prepare quarterly, monthly, and weekly operational plan and support in its implementation.
- Support partner team to prepare and follow CARE Program Quality Standards.
- Ensure quality of training, meetings, workshops, and programs related to food and nutrition security at operation level.
- Ensure the proper implementation of the project activities as per Partner Funding Agreement (PFA).
- Ensure adherence to CARE policy and programming principles at implementation.

STAKEHOLDER ENGAGEMENT and coordination

- Collaborate with key stakeholders in related sectors in order to seek synergy in implementation and result maximization .
- Build and maintain strong partnerships to facilitate effective implementation of food and nutrition related activities.
- Support partner team to enhance their of capacity related to food and nutrition system, nutrition behavior improvement
- **Coordination** Ensure inter thematic coordination among project team including partners
- Frequent consult with relevant stakeholders update progress and seek collaboration opportunity
- Represent CARE and project in various sectoral platform

Capacity Building



- Develop capacity development plan for partners, local government, relevant stakeholders, and communities and execute it.
- Support partner organization to prepare agriculture development and nutrition behavior change related training plans, curriculum, training materials and training reports.
- Engagement and support capacity enhancement of different committees and other relevant platforms at different levels.

MONITORING AND EVALUATION:

- Support project monitoring and evaluation team to implement monitoring and evaluation mechanisms to track the project result among impact communities . of
- Conduct frequent monitoring visits, consult with communities, local government, stakeholders and partner staff and provide feedback to supervisors and project steering committee members .
- Provide technical mentoring and facilitation support to the district teams and ensure that all the planned activities related to the food and nutrition outcomes are implemented timely, effectively, and efficiently.
- Participate in and facilitate provincial, district and municipal level annual reviews and project planning

DOCUMENTATION AND REPORTING:

- Ensure accurate and timely submission of all required technical reporting and deliverables for the health systems strengthening component of the project.
- Document best practices and learnings for future reference and dissemination.
- Support MEAL team to prepare different periodic reports, learning documentation etc
- Prepare periodic sectoral report for purpose of stakeholder and donor reporting

Upholding CARE's Core values and ensuring its principles.

- Link and demonstrate CARE Nepal's core values, programming principles, strategic objects, gender equity, diversity and inclusion in programming and behaviors.
- Comply and exercise organizational values and culture.
- Help to promote rights and good governance.
- Responsible for gender responsive behavior in all actions and decisions
- Demonstrate positive behaviors following CARE code of conduct and uphold implementation of CARE Safeguarding policy at all levels.
- Conduct awareness raising on CARE Safeguarding policy, feedback and accountability channels and code of conduct.

QUALIFICATIONS

- Master's degree with 3 years of experience working in food, nutrition, agriculture sector strengthening works.
- Strong understanding of Nepal's food, and nutrition system and related policies
- Excellent communication and interpersonal skills, with the ability to work effectively with diverse stakeholders.



- Proven experience of implementing nutrition/ homestead/home gardening among landless and small holder households.
- Fluency in English and Nepali languages.
- Ability to independently plan and execute complex tasks while addressing daily management details and remaining organized and focused on long-term deadlines and strategy.
- Willingness to work in Karnali and Lumbini, with at least 50% field visits in hill and mountain municipalities.